

TITLE, SERIES, GRADE: Deputy Chief, Fraud Section, Criminal Division, GS-950-15

PAY RANGE: \$120,830 to \$153,200*

*Policy is generally to pay GS employees in this range, commensurate with experience, superior leadership qualifications, and/or other competencies consistent with the agency mission, contingent on Department pay-setting rules.

PROMOTION POTENTIAL (IF ANY): None

VACANCY ANNOUNCEMENT NUMBER: 09-CRM-FRD-021

AREA OF CONSIDERATION: All Sources

OPENING DATE: 06/24/09

CLOSING DATE: 07/31/09

DUTY LOCATION: Fraud Section, Criminal Division, Department of Justice, Washington, DC

NUMBER OF VACANCIES: 1 Position

JOB SUMMARY:

Incumbent serves as a Deputy Chief for the Fraud Section for Corporate, Securities and Investment Fraud area, reporting under the general supervision of the Chief of the Fraud Section and the Principal Deputy Chief for Litigation.

ABOUT THE OFFICE:

The Fraud Section is a litigating unit that investigates and prosecutes complex, multi-district and international white-collar criminal cases throughout the country and implements and coordinates the Department's fraud enforcement policy. Fraud Section cases focus on corporate, securities and investment fraud, foreign bribery (Foreign Corrupt Practices Act), health care fraud, financial institution and mortgage fraud, procurement and government program fraud, mass marketing fraud, and other complex criminal schemes. The Fraud Section also plays a leading role in the investigation, prosecution, and coordination of cases relating to securities, mortgage, and other financial fraud that contributed to the current financial crisis, as well as to fraud involving the substantial federal funds being disbursed through the Troubled Asset Relief Program (TARP) and the Recovery Act.

MAJOR DUTIES:

As a Deputy Chief for the Fraud Section, the incumbent's major duties and responsibilities include: supervising and coordinating the most sensitive and complicated litigation matters assigned to the Fraud Section; working closely with the Section Chief and Principal Deputy Chief, other Deputy Chiefs and Assistant Chiefs in the development of cases for prosecution and

on matters relating to management of the Section; and coordinating with the United States Attorneys and other federal investigative agencies involved with white-collar crime matters to formulate and implement strategies and policies regarding prosecutions, new initiatives, joint investigations, and related matters. The incumbent has significant responsibilities with respect to the Department's and the Fraud Section's initiatives to address securities, commodities, and other financial fraud that contributed to the financial crisis, including working closely with the Securities and Exchange Commission (SEC), the Commodities Futures Trading Commission (CFTC), the Treasury Department, the Federal Deposit Insurance Corporation (FDIC), and other federal agencies. The incumbent has frequent interaction with Departmental personnel up to and including the Office of the Attorney General, as well as with foreign law enforcement and governmental representatives from all over the world.

In addition, the incumbent:

- reviews indictments, informations, criminal complaints, plea agreements, corporate disposition documents, search warrants and other pleadings
- advises line prosecutors on strategic approaches to their investigations and prosecutions
- consults with senior Department officials to coordinate the functions and policies of the Section with those of the Department;
- insures that Section attorneys are properly prepared and trained to litigate complex matters, in terms of their substantive knowledge and strategic and ethical insights; and
- assists and advises U.S. Attorney's Offices in the preparation of significant and complex fraud prosecutions.

MANDATORY QUALIFICATIONS:

- 1) Significant experience in supervising the development and prosecution of complex white-collar federal criminal cases, including financial fraud cases, and in reviewing the work product of attorneys;
- 2) Substantial federal criminal trial experience as well as experience in investigating and prosecuting complex financial fraud cases;
- 3) Substantive knowledge of the federal securities laws;
- 4) Familiarity with federal regulatory and investigatory agencies, ongoing programs, and key national goals and priorities relating to economic crime;
- 5) Ability to establish and maintain harmonious relationships with other federal officials involved in fraud cases and related matters;
- 6) Ability to formulate and implement Departmental policies on all matters pertaining to assigned areas; and
- 7) J.D. degree and membership in the Bar.

PREFERRED QUALIFICATIONS:

- 1) A demonstrated interest in corporate, investment, and securities fraud;
- 2) A strong academic background, as well as excellent research and writing skills; and
- 3) Clerkship with a federal judge is highly desirable.

OTHER INFORMATION:

- If the selectee is not a current employee of the Offices, Boards, or Divisions of the U.S. Department of Justice, he/she will be required to submit to a urinalysis to screen for illegal drug use prior to appointment.
- Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, politics, marital status, disability, age, sex, sexual orientation, membership or non-membership in an employee organization, or on the basis of personal favoritism.
- The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities and will reasonably accommodate the needs of those persons. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, and to ensure that persons with disabilities have every opportunity to be hired and advanced.

RELOCATION EXPENSES:

Relocation expenses are not authorized

SUBMISSION PROCESS:

Applicants may choose one of three job application procedures. You may submit:

- (1) Optional Form (OF) 612, Optional Application for Federal Employment;
- (2) a resume – please note that there are minimum requirements for resume content which are described in OPM Pamphlet OF-510, Applying for a Federal Job (copies of the OF-510 are available in most Federal agencies); or
- (3) Standard Form 171, Application for Federal Employment.

In addition, if you are a current or recent Federal employee, you must submit a performance appraisal issued within the past 12 months, or if none exists, a statement to that effect and a copy of your latest Notification of Personnel Action (SF-50).

Applications should be sent to:

Employment.Fraud@usdoj.gov (E-mail submission preferred)

Mailed applications **MUST BE POSTMARKED OR RECEIVED BY CLOSING DATE** at:

Fraud Section, Criminal Division
U.S. Department of Justice
10th & Constitution Ave NW
Bond Building
Washington, D.C. 20530

If sending application via Federal Express, please use the following address:

U.S. Department of Justice
Fraud Section, Criminal Division
1400 New York Avenue, N.W.
Washington, D.C. 20005
Attention: Denise Oki

No telephone calls please. **Applications must be postmarked or received by July 31, 2009 to receive consideration.** Applicants must meet qualification requirements by the closing date of the announcement.

The U. S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, politics, marital status, disability, age, sex, sexual orientation, membership or non-membership in an employee organization, or on the basis of personal favoritism. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review. Unless otherwise indicated in a particular job advertisement, non-U. S. Citizens may apply for employment with other organizations, but should be advised that appointments of non-U. S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Dual citizens of the U. S. and another country will be considered on a case-by-case basis.

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, <http://www.opm.gov/forms/pdfimage/sf0015.pdf>

for a copy of SF 15, which lists the types of 10- point preferences and the required supporting documents). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated within the last 12 months except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).